

# CONSTITUTION AND BY-LAWS

S-KIMOS SKI CLUB

Version 1.6  
June 10, 2021

Change Log

Date	Version	Change	Author	Approved
	1.0	Created	NA	NA
11/3/2013	1.n	Numerous changes have been made to the original document but have not been recorded here.	NA	NA
11/3/2013	1.2	Added title page, change log, font, modernized list, other changes, removed summer membership	Steve Nasca	12/8/2013
02/14/2020	1.3	Changed dues for A, Affiliate and Alumni memberships	Steve Nasca	11/12/2019
04/2/2021	1.4	<p>1. Add table of contents</p> <p>2. Consistent capitalization of Club name. (The Club name as appearing NH Secretary of State on-line records is: "S-KIMOS SKI CLUB, INC.") Add: ", hereinafter called 'S-KIMOS SKI CLUB", all in capitals, in Article 1, after "S-KIMOS SKI CLUB, INC.", and make "S-kimos Ski Club" all capitals in each place it is used in the Constitution.</p> <p>3. In Article 3 delete "60 of 80", in third line from the bottom, and replace with "seventy-five percent of the existing, approved slots for". (We currently have only 70 approved slots "A", and this is NOT being changed.</p>	Steve Nasca	05/12/2020
4/3/2021	1.5	<p>Amend Article 12 Section R paragraph 4 line 9 by deleting the words " on a first come first serve basis." and inserting in their place filled based on seniority in the Skimos determined by years of continuous membership". and deleting the words A waiting list of prospective members will be maintained.</p> <p>Amend Article 12 Section S paragraph 1 by inserting insuring after line 1 the following " The Executive Board may charge a late fee for certain renewal applications received after a date set by the board as long as that date is after September 1. Said late fee shall not exceed \$ 15.00 "</p>	Steve Nasca	12/13/2015
6/10/2021	1.6	Added By-Law article 28. Approved 6/9/2021	Steve Nasca	6/10/2021

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# Constitution

## ARTICLE 1 - NAME

The official name of the organization shall be the S-KIMOS SKI CLUB, INC. hereinafter called S-KIMOS SKI CLUB.

## ARTICLE 2 - OBJECTIVE

The purpose of the organization is to encourage participation in the sport of skiing and related outdoor and social activities.

## ARTICLE 3 - MEMBERSHIP

The Membership shall consist of no more than 149 persons, or less, as specified in the By-Laws. However, upon the recommendation by a two-third majority of the Executive Board, it may elect to present to a quorum of Voting Members a proposal to increase the membership beyond 149 persons; provided that by so doing, in the opinion of the Executive Board, it agrees that the resources of the Club will not be overly burdened. A two-third majority of the voting membership of the club may then elect to expand, by ten, the number of "Affiliate" memberships. In any event, the 149 maximum persons cannot be exceeded unless seventy-five percent of the existing, approved slots for "A" memberships are full. A quorum shall consist of 30% of the existing voting Membership ("A" Members).

## ARTICLE 4 - OFFICERS AND TERMS OF OFFICE

The officers shall consist of a President, Treasurer, vice-president of Membership and Information, vice-president of Activities and vice-president of Lodge. Their terms of office shall be for one (1) fiscal year. No officer shall serve in the same capacity more than two (2) successive full terms except the Treasurer may serve any number of successive terms. All elected officers must hold a full "A" Membership during their term of office, and must have previously held a position on the Executive Board.

## ARTICLE 5 - COMMITTEES

There shall be twelve (12) standing Committees -

1. Recording Secretary	7. History & Records
2. Assistant Treasurer	8. Reservations
3. Social	9. Webmaster
4. Race & Sports	10. Lodge
5. Newsletter	11. Long Range Planning
6. Membership & Nominations	12. Inter-Club

Committee Chairpersons shall be chosen and appointed to his or her post by two-thirds vote of the officers. After August 31st, a Committee Chairperson shall be chosen and

appointed to his/her position by two-thirds vote of the existing executive board. In some cases, co-Chairpersons may be appointed. Social and Inter-Club shall consist of two Chairpersons. Each Chairperson shall select his/her own Committee from the entire membership, advising the Executive Board of persons so selected. "A" Members may be appointed as Committee Chairpersons; Affiliate Members can serve on a Committee.

#### **ARTICLE 6 - GOVERNMENT AND RESPONSIBILITY OF DIRECTING AFFAIRS OF THE CLUB**

The Executive Board, consisting of five (5) officers and fourteen (14) Appointed Committee Chair- and co-Chairpersons, Representatives, et al. (as defined in Article V), shall act together as a governing body. The principal responsibilities of the Executive Board shall be the Club Calendar, the Club Budget, and Club Policy. Rules of procedure shall be as stated in Robert's Rules. Each Officer and Chairperson shall be allowed one (1) vote on all issues and a two-thirds vote shall rule. A quorum for the Executive Board shall consist of any nine (9) Board Members. Any resigning Member of the Executive Board will be replaced by a two-thirds vote of the Executive Board. If an issue is brought up by an Executive Board Member at an Executive Board Meeting, voted upon by the Board and defeated, the member or members of the minority may present the issue to the general membership in the following ways:

1. Verbally at the next general meeting
2. A written notice to all Members, presenting objectively both sides of the issue, as approved by the President.

A petition with ten (10) signatures of voting Members may be submitted at a general meeting to the Executive Board to change a decision of the Board. This petition shall be presented to the Membership. After discussion, a vote shall be taken. A majority vote of a quorum shall place the change on the agenda of the following general meeting. A majority vote of a quorum at this meeting shall decide the issue. Publicity of the issue shall be given between the two (2) meetings.

#### **ARTICLE 7 - MEETINGS**

There shall be at least one (1) Executive Board meeting per month. There shall be one (1) general meeting per month in the winter (November through April). The Executive Board may meet by conference call provided that each attendee has simultaneous access to the discussion.

#### **ARTICLE 8 - AMENDMENTS**

Amendments to this portion of the Constitution shall require a two-thirds affirmative vote of a quorum of voting Members.

Amendments may be proposed by:

1. Resolution passed in an Executive Board meeting, or
2. A referendum presented in writing by a Member, to the Executive Board, containing signatures of ten (10) Members, exclusive of the Executive Board Members.

The proposed amendment shall be presented in writing to the membership for discussion at the next general meeting. A vote shall be taken at the first general meeting following the general meeting at which the amendment was introduced. Sufficient publicity shall be given to amendment proposals between these two (2) meetings. A vote shall be taken by a show of hands, unless a secret ballot is requested by any Member.

## **ARTICLE 9 - DISSOLUTION OF CORPORATION**

In case the S-KIMOS SKI CLUB, INC. goes defunct, and only after payment of all debts, liens and encumbrances, the assets will go to a charity, namely the U.S. Ski & Snowboard Team Foundation. The defunctness will be determined by the same procedures used to make amendments to the Constitution.

## **BY- LAWS**

### **Article 10 - DUTIES OF OFFICERS**

#### **SECTION A -PRESIDENT**

The duties of the President shall be to preside at all business meeting of the S-KIMOS SKI CLUB, INC., and to initiate any necessary actions regarding Club policy, administration, budget and overall planning. All elected officers, the Inter-Club Representatives, Webmaster and the Recording Secretary shall report to the President. In his or her absence, the President's responsibilities would be assumed by the Treasurer, the vice president of Membership and Information, Activities, or Lodge - in that order.

#### **SECTION B - TREASURER**

The duties of the Treasurer shall be to keep a record of all financial transactions and to keep the Executive Board aware of the financial conditions of the Club. The Treasurer shall present a financial report to the Board every month and to the membership at general meetings. The Treasurer is responsible for ensuring that a Federal income tax report is submitted to the tax authorities by October 1st of each year: the tax report shall be submitted to the Executive Board before submission. The Treasurers shall report to the President. The Assistant Treasurer shall report to the Treasurer.

The Treasurer shall also be responsible for advising the Executive Board on a monthly basis, in writing, on any large outstanding expenditures of the Club. All normal operating expenses of the Club and extraordinary expenses up to \$200.00 shall be paid at the discretion of the Treasurer. Also, in the case of an emergency for an extraordinary expenditure over \$200.00, the Treasurer shall be responsible for negotiating, accomplishing, and funding the task with the approval of a majority of the Executive Board individually polled. It shall be the responsibility of the Treasurer to appoint those Board Members who will handle checking account deposit books. Only the Treasurer, President and Assistant Treasurer may sign checks.

In the absence of the President, the Treasurer shall preside at meetings, and in the event of a vacancy, shall assume the responsibilities of the President until replaced by the Executive Board.

#### SECTION C - VICE-PRESIDENT OF MEMBERSHIP & INFORMATION

The duties of the vice-president of Membership and Information shall be to coordinate and actively contribute to all Club activities in the areas of Records, Publicity, and Membership. The vice president shall present a report to the Board every month and to the Membership at general meetings. In the absence of the Committee Chairperson in any of these areas, this vice-president shall assume responsibility for that Committee's activities. He/she will also be responsible for any necessary Membership drives, the New Members' Handbook, updating of Club membership database, and hosting a number of after dinner orientation meetings for new members and frequent guests throughout the ski season. At the start of each new membership season, the vice-president will send a welcome letter, a membership application and waiver to all existing members to encourage them to renew their membership. The vice-president of Membership and Information shall report to the President.

#### SECTION D - VICE-PRESIDENT FOR ACTIVITIES

The duties of the vice-president for Activities shall be to coordinate and actively contribute to all Club activities in the areas of Social, Race and Sports. The vice-president shall present a report on social activities to the Board every month and the membership at general meetings. In the absence of a Committee Chairperson, or in the case of Social, both Chairpersons, this vice-president shall assume responsibilities for that Committee's activities. The vice-president for Activities shall also be responsible for maintaining the Social Closet, preparation and distribution of posters, and flyers for Club activities and the Annual Banquet, organizing the club's EICSL parties, representing the club at the mandatory EICSL Social meeting. This person shall also assume responsibility for all special events. The vice-president for Activities shall report to the President.

#### SECTION E - VICE-PRESIDENT FOR LODGE

The duties of the vice-president for Lodge shall be to coordinate and actively contribute to all Club activities in the areas of Reservations, House and Long-Range Planning. The vice-president shall present a lodge report to the Board every month and the membership at general meetings. In the absence of a Committee chairperson in any of these areas, this vice-president shall assume responsibility for that Committee's activities. The vice president for Lodge shall also be responsible for work weekend activities, Club cooks, general lodge maintenance tasks, any maintenance related to contractual arrangements. The vice-president for Lodge shall report to the President.

### ARTICLE 11 - DUTIES OF STANDING COMMITTEES

#### SECTION F - SOCIAL

SOCIAL COMMITTEE should organize all social functions at the Lodge. This

Committee will refer to the vice-president of Activities on all questions, and functions will be subject to the approval of the Executive Board.

The Social Committee Chairperson or Chairpersons shall be responsible for submitting a proposed social schedule for the membership year to the Executive Board. The schedules are due as follows: Summer - June Board Meeting; fall - September Board Meeting; Winter - December Board Meeting. The Social Chairperson shall also be responsible for the collection of all moneys, including guest fees, on non-winter party weekends as well as the handling of all expense and making of all reservations for any meals associated with non-winter party weekends. The Social Chairperson shall also coordinate the distribution of EICSL invitations with the S-KIMOS EICSL representative. The Social Chairperson shall also be responsible for submitting financial reports and any proceeds on party weekends to the Treasurer. This Committee is responsible for maintaining the social chore list for EICSL parties and other social events at the club.

#### SECTION G - RACE & SPORTS

RACE AND SPORTS COMMITTEE should conduct at least one Club ski race per season and at least one or more race practices during the season, and will organize a racing team of Club Members to participate in Inter-Club Racing. It shall also be the responsibility of the Chairperson to submit a final tally of ski race results after the end of the racing season to the Membership. This Committee shall refer to the vice-president of Activities. In addition, this Committee may organize summer sports activities such as Softball, Sailing, Golf, etc. The Chairperson shall be responsible for representing the Club to the EICSL Race Committee, submitting a list of racers to the Executive Board and obtaining payment from the Treasurer for race dues.

#### SECTION H - HISTORY & RECORDS

HISTORY & RECORDS COMMITTEE should keep all records of the Club since inception, including scrapbooks, photographs, newspaper clippings, etc. Records of the current year will be turned over to the Historian and become part of the permanent records. This Committee shall refer to the vice-president of Membership and Information on all questions.

#### SECTION I - NEWSLETTER

NEWSLETTER COMMITTEE should gather information for, and prepare and distribute the Club newsletter. This Committee, under the direction of the Newsletter Editor, will refer to the vice-president of Membership and Information on all questions.

#### SECTION J - MEMBERSHIP & NOMINATIONS

MEMBERSHIP AND NOMINATIONS COMMITTEE should collect dues for payment to the Treasurer, solicit membership, and keep membership lists up-to-date with addresses, telephone numbers marital status and all other pertinent information (Committee interests, etc.). This Committee will refer to the vice-president of Membership and Information on questions.



The Chairperson of the Membership and Nominations Committee shall be responsible for submitting the membership list to the Executive Board in monthly updates during the membership year. The Chairperson shall also be responsible for giving lists of potential Committee members to the responsible Committee Chairperson as derived from the membership applications. The Chairperson shall also be responsible for notifying new Members of their acceptance into the Club and sending new members pertinent Club literature (i.e. constitution and Membership cards). The Chairperson shall provide the list of new members to the EICSL representative monthly or as required and be responsible for providing a list of Members who have indicated an interest in Racing on their Membership application to the Race Committee. For Nomination responsibilities, see Article V.

#### SECTION K -RESERVATIONS

RESERVATION COMMITTEE should be responsible for organizing reservations policy, subject to Board approval, through which the Members and their guests may make room and meal reservations for specific weekends. This policy should be written and sent to all Members several times throughout the year. As a part of this responsibility, the Reservation Chairperson shall be responsible for notifying all cooks of the number to be present for weekend meals and to be responsible for generating and posting the list of members and guests and their assigned sleeping quarters and posting the chore list in the lodge by Friday night at 10:00 P.M. The responsibility for preparation of a winter permanent reservations list shall also reside with the Reservation Chairperson and should be completed and sent to all Members by December 1st. The Committee Chairperson shall refer to the vice-president of Lodge on all questions.

#### SECTION L - LODGE

LODGE COMMITTEE should be responsible for general Lodge upkeep and retention of adequate Lodge supplies. The Chairperson of the Lodge Committee shall also be responsible for maintaining a lodge chore list and further be responsible for assigning lodge chores to Members staying at the club who are not already on the Chore List. The Lodge Chairperson shall also be responsible for advising the Executive board of all Members who fall to perform assigned chores, and/or non-fulfillment of work weekend requirements, and shall be responsible for notifying of Members' delinquencies. The Chairperson shall refer to the vice president of Lodge on all questions.

#### SECTION M - LONG-RANGE PLANNING

LONG-RANGE PLANNING COMMITTEE should coordinate and examine all proposals from the Membership for improvements in Club government and physical facilities. The Chairperson of the Long-Range Planning Committee shall be responsible for the submittal to the Executive Board for approval of all plans which shall include complete cost and schedule data. The Chairperson shall also be responsible for providing monthly updates on all long-range projects. The Chairperson shall refer to the vice-president of Lodge on all questions.

#### SECTION N - ASSISTANT TREASURER & FUNDRAISING

ASSISTANT TREASURER should plan and organize activities aimed at raising money to finance Club special projects, and also to work with each committee Chairperson to control spending and research the best possible price for the Club's goods and services. The Assistant Treasurer will also organize, under the direction of the Treasurer, special financial-oriented projects, including maintaining of non-profit status, preparation of the annual budget and annual report, investment opportunities, etc. The Assistant Treasurer shall refer to the treasurer on all questions, assist with the day-to-day bookkeeping chores of the Club and assume the responsibilities of the Treasurer in his/her absence.

#### SECTION O - EICSL REPRESENTATIVE

EICSL REPRESENTATIVE should act as the liaison between the S-KIMOS SKI CLUB, other Ski Clubs, and Eastern Inter-Club Ski League (EICSL). The Representative shall have the following responsibilities: payment of EICSL dues, updating of Club's membership list to EICSL and distribution of Membership ID cards, act as Club representative for invitation cards, obtaining EICSL guest passes and any other EICSL activities in which the Club and/or its Members may be involved. It shall be the responsibility of the Representative to attend all EICSL general meetings and notify any other Board Members in regard to the EICSL meetings. These Chairpersons shall refer to the President on all questions.

#### SECTION P - RECORDING SECRETARY

RECORDING SECRETARY the duties of the Recording Secretary shall be to keep a record and schedule all meetings, to receive and file reports of all Committees, to dispatch and maintain a file of all correspondence, and to keep the Constitution up to date. Besides providing written minutes of all Executive Board and General Meetings by the next scheduled meetings, or sooner at the discretion of the President, the Recording Secretary shall also be responsible for notification of all Board Members, either by written or verbal means, of the time, date and place of Executive Board Meetings. The Recording Secretary shall also be responsible for publication to the Membership of the time, date and place of all general Meetings. The Recording Secretary shall refer to the President on all questions.

#### SECTION Q - WEBMASTER

WEBMASTER the duties of the Webmaster shall be to maintain the S-KIMOS website with current information and photographs of the club. All photos shall portray the Club and its members in a positive manner. The Club member's address and telephone listing shall not be displayed for public access. Club members must submit in writing to the Webmaster to have their photos NOT displayed on the S-KIMOS web page. The Webmaster shall be responsible for maintaining the electronic distribution list and providing a mailing list to the Newsletter Committee if requested. This Webmaster shall refer to the President on all questions.

## ARTICLE 12 - MEMBERSHIP, DUES AND LODGE FEES

### SECTION R - MEMBERSHIP PROCESS

New members must be reviewed and approved by the Executive Board for acceptance in the Club. Members from the previous year may be accepted without review unless a Board Member requests a re-evaluation, in which case, the Member will be reviewed and approved in the same manner as a new Member. New Members are approved upon completion of four prerequisites:

1. Submittal of a completed Membership application.
2. Payment of dues.
3. Satisfaction of any prior financial obligations to the Club (i.e.. lodge fees, party fees, prior dues, etc.)
4. Satisfactory conduct at least two Club Social Functions, at least one of which should be a weekend at the Lodge.

Approval of application by a two-thirds majority vote of the Executive Board.

An application may be tabled by the Executive Board pending review of the applicant. The opening may or may not be held, at the discretion of the Executive Board.

Renewing members will have priority in joining up to September 1st. Notification of the priority expiration date will be given two weeks in advance. New A members can be accepted anytime between June 15 and September 1 as long as there are enough 70 openings for all prior year A members to renew. After September 1 openings are filled based on seniority in the Skimos determined by years of continuous membership.

Members may upgrade from a lower membership level to A member during the season in the same manner as a renewing member as set forth in Article 12 Section R and Article 18. The Pro-Rating schedule shall be used to determine the additional dues owed if the upgrade application is received after January 15, with the exception that the Pro-Rating schedule will not be used if the member downgraded from A during the same year. Lodge fees accrued prior to the submission of the application will not be credited to the amount of dues owed for upgrades. The Pro-Rating schedule will not apply to members changing from A Silver to A Gold and to renewals.

### Section S - MEMBERSHIP CATEGORIES, DUES & FEES

#### **"A-Gold" MEMBERSHIP**

\$440 per year (June 15th to June 14th)

The Executive Board may increase dues proportionally if dues for EICSL increase. The Executive Board may charge a late fee for certain renewal applications received after a date set by the board as long as that date is after September 1. Said late fee shall not exceed \$ 15.00

#### **PRIVILEGES**

1. Free lodging, except for Members staying an extended period in excess of two weeks at a time. The Executive Board shall set the lodge fee rate for these exceptions annually at the June Board Meeting and impose the appropriate rules.
2. First lodge reservation priority.
3. Membership in the Eastern Inter-Club Ski League.
4. Permanent room reservations privileges.

5. Voting privileges.
6. May serve as an elected or appointed officer on the Executive Board.

### **"A-Silver" MEMBERSHIP**

\$340 per year (June 15th to June 14th)

The Executive Board may increase dues proportionally if dues for EICSL increase. The Executive Board may charge a late fee for certain renewal applications received after a date set by the board as long as that date is after September 1. Said late fee shall not exceed \$ 15.00

#### **PRIVILEGES**

1. \$10 nightly fee, except for Members staying an extended period in excess of two weeks at a time. The Executive Board shall set the lodge fee rate for these exceptions annually at the June Board Meeting and impose the appropriate rules.
2. First lodge reservation priority.
3. Membership in the Eastern Inter-Club Ski League.
4. Permanent room reservations privileges.
5. Voting privileges.
6. May serve as an elected or appointed officer on the Executive Board.

### **PAYMENT SCHEDULE**

1. Payment in full, or payment of one-half along with submission of application and the balance by September 1st.
2. Those joining after September 1st will be required to pay in full with application.
3. If any Member is not paid up on dues or does not pay in accordance with the above plan, he or she will pay guest fees (which will not be applicable to payment of dues) until agreed payment is met.

### **PRO-RATING SCHEDULE (for "A" Membership Only)**

- After January 15th 75% of "A" Membership
- After February 15th 50% of "A" Membership
- After March 15th 35% of "A" Membership
- After April 15th 15% of "A" Membership
- After May 15th 10% of "A" Membership

### **AFFILIATE MEMBERSHIP**

\$135 per year (June 15th to June 14th).

The Executive Board may increase dues proportionally if dues for EICSL increase. The Executive Board may charge a late fee for certain renewal applications received after a date set by the board as long as that date is after September 1. Said late fee shall not exceed \$ 15.00

#### **PRIVILEGES**

1. Second lodge reservation priority, including priority over guests.
2. Membership in Eastern Inter-Club Ski League (EISCL).
3. Priority to upgrade to an "A" Membership over non-members, until September 1st, subject to two-thirds majority vote of the Executive Board.

## **LODGE FEES**

\$25 per night (December 1st to April 30th)

\$15 per night (May 1st to November 30th).

PAYMENT SCHEDULE Total dues upon application.

## **RACE MEMBERSHIP**

\$65 per year (expiring September 1st).

The Executive Board may increase dues proportionally if dues for EICSL increase. The Executive Board may charge a late fee for certain renewal applications received after a date set by the board as long as that date is after September 1. Said late fee shall not exceed \$15.00

PURPOSE: To promote downhill recreational racing and recruit new members who wish to be a part of the Club's race team.

The number of Race Members shall be limited by the number of Regular Members who have signed up for the race team within the year, where the total number of racers combined must not exceed 100. Junior Race Members, however, do not count against the maximum amount of racers allowed.

### **PRIVILEGES**

1. Third lodge reservation priority, including priority over guests.
2. Membership in Eastern Inter-Club Ski League (EICSL) or White Mountain Race League (WMRL).
3. Priority to join the following year as a Regular Member ("A" or Affiliate Member) over non-members, until September 1st, subject to two-thirds majority vote of the Executive Board.

## **LODGE FEES**

\$35 per night (December 1st to April 30th)

\$30 per night (May 1st to November 30th).

PAYMENT SCHEDULE Total dues upon application.

## **JUNIOR RACE MEMBERSHIP**

\$20 per year (expiring September 1st).

The Executive Board may increase dues proportionally if dues for EICSL increase.

PURPOSE: To promote downhill recreational racing and recruit new members who wish to be a part of the Club's race team. Juniors are defined as 17 or under on December 31 of the current race season or aged 18 or under if still in high school

### **PRIVILEGES**

1. Membership in Eastern Inter-Club Ski League (EICSL)
2. EICSL ID card

**LODGE FEES** Not applicable

PAYMENT SCHEDULE Total dues upon application.

## **ALUMNI MEMBERSHIP**

\$50 per year (June 15th to June 14th).

The Executive Board may increase dues proportionally if dues for EICSL increase.

#### PREREQUISITE

Alumni membership requires a minimum of two years served as an "A" member in the S-kimo Ski Club.

#### PRIVILEGES

1. Fourth lodge reservation priority, including priority over guests.
2. Membership in Eastern Inter-Club Ski League (EICSL).
3. Priority to upgrade to an "A" Membership over and non-members, until September 1st, subject to two-thirds majority vote of the Executive Board.
4. No race dues included with this membership.

#### LODGE FEES

\$35 per night (December 1st to April 30th)

\$30 per night (May 1st to November 30th).

PAYMENT SCHEDULE Total dues upon application.

#### eMAIL NEWSLETTER SUBSCRIPTION

\$25 per year (June 15th to June 14th).

The Executive Board may increase dues as needed.

#### PRIVILEGES

None

#### LODGE FEES

\$35 per night (December 1st to April 30th)

\$30 per night (May 1st to November 30th).

PAYMENT SCHEDULE Total dues upon application.

#### ARTICLE 13 - FISCAL YEAR

The fiscal year shall be from June 1st to May 31st. The annual meeting to elect officers shall be in April.

#### ARTICLE 14 - ELECTION PROCEDURE

The Membership and Nominations Committee should submit two or more people for each office to the Membership. Nominations may be received from the floor. The slate drawn up by the Nominations Committee shall be presented to the Membership two (2) weeks prior to the election. Vote shall be by secret ballot.

#### ARTICLE 15 - AMENDMENTS

The By-Laws may be amended by a majority vote of a quorum as defined in Article III of the Constitution. NOTE: Suggested amendments to By-Laws are presented the same as amendments to the Constitution.

#### ARTICLE 16 - NUMBER OF MEMBERS

The Executive Board may limit the number of "A" Members to less than seventy (70) but no less than fifty (50).

#### **ARTICLE 17 - SUMMER PROGRAM**

A Summer Program, from June through September, may be conducted by the Club for the purpose of maintaining interest and recruitment of new Members. The scope of the Summer Program, number of summer events, and fees for the summer season events shall be determined by the Executive Board.

#### **ARTICLE 18 - MARRIED MEMBERSHIP LIMITATION**

Married individuals are not eligible for "A" Membership, except as follows: Any present "A" Members who become married may retain their "A" Membership provided that they submit an application to Membership prior to September 1st. Renewing married Members may upgrade to an "A" Membership in the current year in order of seniority (based upon sustaining continuous membership) provided that a limit of 10 Married "A" Members is not exceeded. Married members requesting an upgrade to A level when no openings are available will be added to a waiting list in order of continuous years of membership.

#### **ARTICLE 19 - WORK WEEKEND REQUIREMENT**

All "A" Members are required to devote at least 12 hours of work each year towards maintaining and improving the Club. All Executive Board members are required to devote 6 hours of work each year towards maintaining the lodge, the remaining 6 hours are devoted to other club duties. Work weekend requirement must be completed by December 15th each year. Every member must actively participate in the organized Spring or Fall work weekend (8 hours on Saturday, the primary work day) or perform any work, as approved by the Lodge Chairperson, between the Spring work weekend and December 15th, to satisfy this requirement. Members who join the Club after the last Fall work weekend must complete their requirement at any Spring work weekend prior to the New Membership year and are entitled to the same benefits as members in good standing. Failure to complete the work weekend requirement may result in the following at the discretion of the Executive Board:

1. A fine of \$ 150.00 payable no later than January 15th.
2. Subject to guest fees from December 15th until fine is paid or until January 15th, whichever comes first.
3. Loss of permanent reservation.
4. Forfeiture of Membership for remainder of year if fine is not paid by January 15th. (The fines to be used for supplies necessary for maintenance of the Lodge).

Members who join the Club after the last fall work weekend, must complete their requirement at any spring work weekend prior to the new Membership year.

The pro-rated dues schedule also applies to work hours and work fines.

#### **ARTICLE 20 - RULES OF THE LODGE**

The Executive Board shall have the power to adopt rules governing activities permitted and/or proscribed in and around the Lodge. Such Lodge Rules shall appear in writing as addenda to these By-Laws and shall be prominently displayed in a public area of the

Lodge and be published annually to the Membership. Disciplinary action is at the discretion of the Executive Board.

#### **ARTICLE 21 - LODGE CHORES**

Members who are assigned designated chores on a given weekend at the Lodge must perform same. Members should initial the posted list when they have completed their chore. Members who hold permanent reservations who fail to perform assigned chores will be disciplined as determined by the Executive Board.

#### **ARTICLE 22 - HONORARY MEMBERSHIP**

The Executive Board will have the power to award, without cost, full "A" Membership in the Club to any individual who has demonstrated special concern and made significant contributions to the Club.

#### **ARTICLE 23 - REPLACEMENT OF COMMITTEE CHAIRPERSON**

The Executive Board shall have the power, through two-thirds majority vote, to remove any of its Committee Chairperson who fail to perform his/her assigned tasks or acts in a way contrary to Club policy, which includes failure to make payment of dues or excessive absence from meetings. Appointment of a new Committee Chairperson will also be by a two-thirds majority vote of the Board. All Board Members, whether elected or appointed, will be required to give accounting of their time to the Board after absence from four Board meetings.

#### **ARTICLE 24 - RESERVATIONS POLICY**

The Reservations policy as prepared by the Reservation Committee and approved by the Board shall be adhered to by all Members. Failure to conform to this policy may result in disciplinary action by the Board.

#### **ARTICLE 25 - EXPULSION AND SUSPENSION**

##### Section A

Any Member of the Club may present to an Executive Board Member for presentation at an Executive Board Meeting charges against any other Member for conduct likely to endanger the good order and welfare of the Club, or for insubordination or disobedience of requirements of the By-Laws or posted Rules; the member so charged shall then be notified by certified mail and be given an opportunity to be heard by the Executive Board in answer to such charges. After giving the Member an opportunity to be heard and, if found guilty, the Executive Board may proceed to reprimand, suspend, or expel said Member with no refund of dues.

1. To provide maximum privacy for any Member being considered for any such treatment, and to protect the dignity of the Club, all such meetings shall be held in closed session.
2. If a member's conduct should require reprimand or suspension, but not expulsion, a record of such action should become part of the member's file to



ensure such conduct will not go unnoticed by future newly-elected Executive Boards.

3. The Executive Board, whose quorum is as defined in Article VI of the Constitution and to consist of at least four elected Members, shall be the governing board at such meetings.
4. An expulsion vote shall be by secret ballot and requires a two-thirds affirmative vote of the governing board.

#### Section B

The name of any Member expelled shall be stricken from the rolls, notice of the expulsion shall be posted for at least thirty (30) days, and the Member shall not be admitted to the premises of the Club as a guest or otherwise, unless or until reinstated, or guest privileges are extended to the Member by the Executive Board.

#### Section C

In matters of extreme breach of conduct, the Executive Board has the power to temporarily suspend the offending Member until the next Executive Board Meeting.

### **ARTICLE 26 - DUES DISCOUNT**

The Executive Board may, for the purpose of controlling cash flow, offer a dues discount for early payment. Notice must be given to the General Membership prior to June 15th.

### **ARTICLE 27 - PARTY RESPONSIBILITY**

Any Member present in the Lodge during the hours of a Club-sponsored, EICSL sanctioned, winter party is expected to pay the appropriate party fee at the discretion of the Social Committee.

### **ARTICLE 28 - COVID-19 VACCINATION REQUIREMENT**

For the period of June 15, 2021 through June 14, 2022, members and guests visiting the Skimos lodge, must be fully-vaccinated for COVID-19 (per CDC definition) and shall provide proof of vaccination (CDC vaccination card) if requested by a Board member. This policy may be rescinded prior to June 14, 2022 by a vote of the Executive Board.